

# Business Continuity Plan Quickstart



**Many** organisations lack the expertise or have the time available to analyse, document and implement a Business Continuity Plan (BCP). As a result, all too often, they are not adequately protected from the impacts of an incident and may be in breach of audit and/or regulatory requirements. Worst of all, Business Continuity Planning (BCP) often ends up in the too-hard basket and so many organisations decide to put off implementation of BCP indefinitely.

OpsCentre's BCP QuickStart consulting service has been developed to help your organisation overcome these obstacles, so that you can implement a Business Continuity Plan as quickly and efficiently as possible. We like to call it *Easy BCP*.

## Our Approach

Our cost-effective BCP QuickStart service provides a fully functioning Business Continuity Plan for your organisation compliant with local and international standards and good practice guidelines.

We utilise numerous standard templates developed through our many years of BCP experience, providing your organisation with the same professional and high-quality deliverables that you would expect as if we undertook a bespoke assignment for you.

This fixed-fee / fixed-scope service provides known project outcomes and can be completed within a 1-2 week period.

## Services

**Business Impact Analysis.** We hold a workshop with your senior staff to determine your organisations critical business functions, dependencies and recovery priorities.

**Business Continuity Plan.** We document the plan and procedures for recovery and restoration to normal operations.

**Continuity Plan summary 'wallet packs'** . We create credit-card sized summary of your Business Continuity Plan for distribution to all staff.

**Deliverables are** a documented business impact analysis, a business continuity plan and summary wallet pack

For more information or to arrange an appointment to discuss your requirements, contact us on **1300-BCPLAN** or **email us**.

